

PRIOR TO COMPLETING THE APPLICATION, PLEASE REFER TO GUIDELINES BELOW

# Grant Application Form



return to

## Lincolnshire Community Foundation

4 Mill House, Carre Street, Sleaford, Lincs. NG34 7TW

01529 305825

[www.lincolnshirecf.co.uk](http://www.lincolnshirecf.co.uk)

**Name of Group or Project:**

**Contact Name and Position**

**Address**

**Telephone**

**Email/website**

### **Project Summary:**

What you would like funding for? Give the project start and finish dates, why it is needed. How will you know if the project has been a success? Is there anything similar available locally?

*add extra sheet if necessary*

### **Project Management:**

Describe group structure (charity, club etc); details of committee or trustees; when the group started, no of staff/ volunteers.

*copy of rules or constitution*

<i>charity number if applicable</i>	
<p><b>Finances:</b></p> <p>Details of group's income and expenditure; bank account and signatories. Has your group received any grants in the last 2 years? If so, please let us have details?</p> <p><i>copy of group's accounts or budgets</i></p>	
<p><b>Referee:</b></p> <p>Contact details of one referee -prominent in your local community.</p>	
<p><b>Who will the project help:</b></p> <p>Number, type, location of beneficiary.</p>	
<p><b>Outline of project costs:</b></p> <p>How much you want from us (maximum £500); if there is a shortfall, how will you raise the rest? Have you applied to any other funder for a grant towards the project costs? Please provide full details.</p> <p>Wherever possible, please provide evidence of cost.</p>	
<p><b>Have you applied to any other funder for the project costs:</b></p>	
<p><b>How the project will continue when funding ends:</b></p> <p>Explain, if applicable (this may be a one-off project).</p>	

**Signature:** \_\_\_\_\_

**Position in group:** \_\_\_\_\_

**Date:**



## **Guidelines**

The **Object of the Fund** is to improve the health and wellbeing of people living in the LN12 area (Mablethorpe, Trusthorpe and Sutton on Sea).

### **Eligibility**

Not for profit community groups can use this form to apply for up to £500. All applicants should submit:-

- Constitution/Governing Document (advice available);
- Income and Expenditure Account (or last three months Bank Statements, if a new group);
- Quotes to support any cost over £100;
- Evidence that the balance of project costs are in place;
- Any additional information (photos, leaflets, maps etc);

### **What can be funded:**

- Community consultation costs;
- Pilot projects;
- Projects that promote a healthy lifestyle or improve health and wellbeing;
- Projects that support harmony and integration in the community;
- New or replacement equipment;
- One off events/activities (fund for outings is unlikely to be awarded unless the applicant can show evidence of need or long term benefits)
- Venue hire/sessions support costs.

### **What cannot be funded:**

- Wages;
- Projects that are the responsibility of the Local Authority;
- Retrospective funding;
- Projects promoting religious or political beliefs;
- Individuals;

- Project that benefit people outside of the LN12 area.

## **Contact Us**

For further information, please contact: Sue Fortune, Grants Manager, Lincolnshire Community Foundation, 4 Mill House, Carre Street, Sleaford, NG34 7TW - T: 01529 305825: email: [sue.lincolnshire@btconnect.com](mailto:sue.lincolnshire@btconnect.com)